



**UNITED STATES MARINE CORPS**  
CHEMICAL BIOLOGICAL INCIDENT RESPONSE FORCE  
II MARINE EXPEDITIONARY FORCE  
3399 STRAUSS AVENUE, SUITE 219  
INDIAN HEAD, MD 20640

IN REPLY REFER TO:

4790

MMO

JUL 31 2006

CHEMICAL BIOLOGICAL INCIDENT RESPONSE FORCE POLICY LETTER 07-08

From: Commanding Officer  
To: All sections

Subj: EQUIPMENT REPAIR ORDER (ERO) AND SHOP SECTION MATRIX

Ref: (a) MCO P4790.2C  
(b) TM 4700-15/1H  
(c) UM 4790-5

Encl: (1) Equipment Repair Order (ERO) and Shop Section Matrix

1. The purpose of this policy letter is to establish a uniform means for induction of equipment into the maintenance cycle. This policy will be adhered to by all personnel assigned to the Battalion. In accordance with references (a) and (b), the Maintenance Management Office (MMO) is responsible for monitoring the Battalion's maintenance program. In order to better manage this program, the Battalion MMO has activated an equipment repair order matrix.

2. Commodities will utilize enclosure (1) when completing Equipment Repair Orders (NAVMC 10245) inducting equipment into the maintenance cycle.

3. This policy replaces MAINTENANCE MANAGEMENT POLICY NOTICE 3-06 dated May 18, 2006.

4. Point of Contact for this matter is Sgt DeBill at commercial (301) 744-2085 or DSN 354-2085

A handwritten signature in black ink, appearing to read "J. M. Pollock".

J. M. POLLOCK

DISTRIBUTION: ALL SECTIONS

**EQUIPMENT REPAIR ORDER (ERO) AND SHOP SECTION MATRIX**

<u>Commodity</u>	<u>Shop Section</u>	<u>Usage</u>	<u>ERO Matrix</u>
Armory	R	CM	ZHA00 - ZHA99
	S	PMCS	ZHA00 - ZHA99
	T	SL-3/Shop Overhead	ZHA00 - ZHA99
	I	Calibrations	ZHA00 - ZHA99
Engineers	D	CM	ZHB00 - ZHB99
	E	PMCS	ZHB00 - ZHB99
	F	SL-3/Shop Overhead	ZHB00 - ZHB99
	I	Calibrations	ZHB00 - ZHB99
Communications	K	CM	ZHC00 - ZHC99
	L	PMCS	ZHC00 - ZHC99
	M	SL-3/Shop Overhead	ZHC00 - ZHC99
	I	Calibrations	ZHC00 - ZHC99
Motor Transport	N	CM	ZHD00 - ZHD99
	P	PMCS	ZHD00 - ZHD99
	Q	SL-3/Shop Overhead	ZHD00 - ZHD99
	I	Calibrations	ZHD00 - ZHD99
Embarkation	3	CM	ZHE00 - ZHE99
	9	PMCS	ZHE00 - ZHE99
	J	SL-3/Shop Overhead	ZHE00 - ZHE99
	I	Calibrations	ZHE00 - ZHE99
EOD	3	CM	ZHF00 - ZHF99
	9	PMCS	ZHF00 - ZHF99
	J	SL-3/Shop Overhead	ZHF00 - ZHF99
	I	Calibrations	ZHF00 - ZHF99
Misc. Sections	3	CM	ZHG00 - ZHG99
	9	PMCS	ZHG00 - ZHG99
	J	SL-3/Shop Overhead	ZHG00 - ZHG99
	I	Calibrations	ZHG00 - ZHG99
Alpha Co	G	CM	ZHH00 - ZHH99
	G	PMCS	ZHH00 - ZHH99
	G	SL-3/Shop Overhead	ZHH00 - ZHH99
	I	Calibrations	ZHH00 - ZHH99
MMO Calibrations	I	Calibrations	ZHI00 - ZHI99
CBRND Warehouse	3	CM	ZHJ00 - ZHJ99
	9	PMCS	ZHJ00 - ZHJ99
	J	SL-3/Shop Overhead	ZHJ00 - ZHJ99
	I	Calibrations	ZHJ00 - ZHJ99
Bravo Co	H	CM	ZHK00 - ZHK99
	H	PMCS	ZHK00 - ZHK99
	H	SL-3/Shop Overhead	ZHK00 - ZHK99
	I	Calibrations	ZHK00 - ZHK99