



UNITED STATES MARINE CORPS  
CHEMICAL BIOLOGICAL INCIDENT RESPONSE FORCE  
II MARINE EXPEDITIONARY FORCE  
3399 STRAUSS AVENUE, SUITE 219  
INDIAN HEAD, MD 20640-5035

4790  
MMO

17 AUG 2011

POLICY LETTER 09-11

From: Commanding Officer, Chemical Biological Incident Response Force

To: All Sections

Subj: STATEMENT OF INTRODUCTION

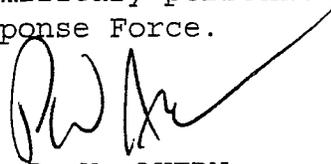
Ref: (a) MCO P4790.2C  
(b) CBIRFO 4790.1B  
(c) P4790.1A

1. Purpose. To establish dates for review of all required maintenance management policy letters and upcoming unit and formal inspections.
2. Cancellation. This letter will remain in effect until revision or when indicated by appropriate authority.
3. Information. All battalion maintenance management policy letters will be reviewed and updated as necessary on a semi-annual basis in order to ensure accuracy and compliance with applicable orders and directives. Unit inspections will be conducted by the Battalion Maintenance Management Officer (MMO) on a quarterly basis in order to ensure compliance with applicable orders, directives, and battalion policy letters. Formal inspections will be scheduled by the II MEF, and conducted in order to ensure compliance with applicable orders, directives, and standard operating procedures.
  - a. The Battalion maintenance management officer will complete a semi-annual review of maintenance management policy letters by 30 July 2012.
  - b. The next Battalion Marine Corps Integrated Maintenance Management System (MIMMS) unit inspection will be conducted by the Battalion MMO from 06 to 10 February 2012.

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c. There is an Inspector General Inspection scheduled for the month of September 2011.

4. This policy pertains to all military personnel assigned to Chemical Biological Incident Response Force.

A handwritten signature in black ink, appearing to read 'P. W. Ahern', with a long, sweeping underline that extends to the right.

P. W. AHERN